

PCDL Mapping

To assist with the planning and prioritisation of provision for adult and community learning within the county, the Herefordshire Learning Partnership's ACL thematic group is undertaking a mapping exercise. The exercise is concerned with that element of adult and community learning which has recently been defined as Personal and Community Development Learning (PCDL), and is understood to be concerned with the following impacts on the learner:-

- A. **developing individuals** - learning undertaken primarily for the enjoyment of the subject and/or to develop a recreational interest

- B. **supporting families** - promoting family learning and/or inter-generational learning and/or is seen as contributing to school improvement agendas

- C. **strengthening communities** - through work which is designed to engage and empower residents, groups and organisations and to develop capacity for self-sustainability

- D. **enhancing employability** – either through courses which directly lead onto qualifications , or through 'first steps' courses whose aim is to engaged low skill learners and those with less than level 2 qualifications and progress them onto qualifications. This will include skills for life.

Completing the Form

In completing the form, please note the following:-

- Age** The mapping exercise is only interested in courses held for **adults (19 years and older)**.

- Course** ensure that this indicates the **subject** nature of the course/s

- Subject Area** the area of learning that the course falls into – please see the table and explanatory notes over the page

- Venue** the name of the hall, school, centre or facility that the course takes place in

- Location** enter the name of the village of town where the course takes place. If in Hereford City or a Markey town, then please give the area (egg. Belmont, Tupsley, Whitecross etc)

- Provider** The name of the organisation that is delivering the course

- Qualification** Only complete if the course leads to a qualification– please see the table and explanatory notes over the page

Impact

put a 1 in the column A, B, C or D corresponding to what you understand to be the **primary** impact of the course on the learner, then a 2 in the **secondary** impact etc, as detailed in the list above.

Note that you do not need to put an entry in all of the impact columns for each course – e.g. a flower arranging course would probably only have an entry under A – developing individuals, whilst a family learning course could have impacts A and B, and even C, depending on the nature of the courses.

Qualification

You are asked to indicate on the spreadsheet the qualification, if any, that the courses leads to. If you are completing the enclosed spreadsheet electronically, then the different options will be available to you in a drop down box in the **Qualification** column. If you are completing a hard copy, then please enter the appropriate code number from the following table into the **Qualification** column on the spreadsheet.

Code Number	Qualification
1	No Qualification
2	OCN
3	CLAIT
4	ECDL
5	Skills for Life Entry Level
6	Skills for Life Level 1
7	NVQ Level 2 NVQ Level 1 Skills for Life Level 2
8	ASDAN
9	H&S/1st AID/Food Preparation etc
10	Other

Subject Areas

You are asked to indicate on the spreadsheet the subject area that each course that you deliver falls into. If you are completing the enclosed spreadsheet electronically, then the different options will be available to you in a drop down box in the Subject Area column. If you are completing a hard copy, then please enter the appropriate code number from the following table into the Subject Area column on the spreadsheet.

Code Number	<u>Developing Individuals</u> Including learning undertaken primarily for the enjoyment of the subject and / or to develop a recreational interest
1	Leisure learning - arts, crafts, photography
16	Leisure learning - music, dance, performing arts
11	Leisure learning – languages
7	Leisure learning - history, society etc
5	Leisure learning – gardening
8	Leisure learning – ICT
13	Life-skills and Personal Development e.g. budgeting, communicating with confidence, leadership, health & safety
6	Health and well-being e.g. yoga, Tai Chi, beauty, healthy eating
	<u>Supporting Families</u> Strengthening the family unit through family and/or intergenerational learning including that contributing to health and school agendas
17	Parenting – including communication, discipline, healthy relationships, under fives developmental play etc
14	Managing challenges – drug / alcohol dependency, care dependency, language / cultural barriers, learning disability, mental illness.
15	Managing family life - e.g. cooking on a budget, time management, household finances, family health
12	Leisure and recreational family learning e.g. early years play and development
	<u>Strengthening Communities</u> Learning designed to engage and empower residents, groups and organisation and develop capacity for self-sustainability
4	Community safety e.g. fire prevention, personal safety, road safety
2	Active Citizenship e.g. campaigning, volunteering, using public services
9	Improving the local environment e.g. recycling
	<u>Enhancing Employability</u> Learning designed to move the individual towards employment or enterprise or to make positive changes to improve career prospects
3	Career planning & job search
10	Job application skills
19	Transferable work skills e.g. literacy, numeracy
20	Pre employment skills – e.g. Health and Safety, First Aid, Food Hygiene
18	Self employment & business start-up